



2021 - 2022
Parent - Student
Handbook

"Once a Tiger, Always a Tiger"

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Welcome to Valley View Community School

Dear Parents, Guardians and Students,

It's hard to believe the school year is fast approaching! Please take the time to read through this handbook to learn more about upcoming dates as well as changes made to our policies and procedures. We recognize there is a lot of information in this handbook but it is important to spend some time reading through it for your child to have a successful year.

Starting on Wednesday September 1, your child will be back to a regular schedule, reconnecting with friends, spending time in classes, and getting to know their new teacher(s). We are looking forward to seeing some new, and familiar faces, and welcome all of you to our Back-to-School Open House on Monday August 30th from 5:00 pm to 7:00 pm.

We have some exciting new additions to the upcoming school year that are intended to bring our school community even closer together. We will be holding Family Engagement nights throughout the school year. These nights will focus on community as we hold engaging activities for the whole family to participate in. Some of these nights will include a movie night, family game night, Trunk or Treat night, etc. We are hopeful you will be able to take some time out of your busy schedule to join in the festivities with us.

This year is "The Year of the Book" at Valley View! We are the recipients of the CLiF Book grant, a \$25,000 grant that will allow our students to be involved with all sorts of literary experiences. We will be holding author engagements, literary workshops, book giveaways, and more! These events will take place during and after school so please keep an eye out for dates and times.

We would like to welcome several new staff members to Valley View this year. Please join us in welcoming our new Assistant Principal Brian Collopy, PreK teacher Maryanne Tompkins, Kindergarten teacher Laci Martin, First Grade teacher Miechelle Poulin, and Third Grade teacher Tom Pringle. We are very excited to have these talented educators join the Valley View community.

Have a Great Day

Blake McGurty, Principal

Brian Collopy, Assistant Principal

Mission Statement, Belief Statements, Core Values

Mission Statement

The mission of the Farmington School District is to develop and prepare every individual for lifelong learning and participation in a global society through quality education. The Farmington School District is a supportive learning environment for students, school staff, families, and the greater community.

Belief Statements

The Farmington School District believes that all are learners. The following statements define our beliefs about learning.

We believe learning:

- encompasses discovery, development and utilization of multiple interests and abilities
- is preparation for an extensive range of opportunities, careers and future goals.
- extends beyond the classroom.
- requires a positive culture and climate that respects diversity and encourages greatness
- promotes personal growth and enhances leadership qualities
- is a process that evolves to meet the challenges of the ever-changing world.

Core Values

The Farmington School District holds the following values as essential to being an active participant in education and the greater global community.

Trust - the belief in ourselves and others to be just, reliable, and supportive

Integrity - the strength of character to persevere while being ethical, responsible, and thoughtful.

Genuineness - being honest and sincere in sharing beliefs, values, and passions with self and others.

Empathy - the ability to feel compassion for others' feelings and opinions.

Respect - the dignity, honor, and courtesy to value self, others, and environment.

Success - is the continual achievement of goals

Once a Tiger, Always A Tiger

Important Calendar Dates (Subject to change)

Monday, August 30	Open House (5:00 pm - 7:00 pm)
Wednesday, September 1	First Day of School for grades K-3
Friday, September 3	No School, Labor Day weekend
Monday, September 6	No School, Labor Day
Tuesday, September 7	First Day for Pre-K Students
Tuesday, September 14	Picture Day
Friday, September 24	Family Engagement (5:30 pm - 7:00 pm)
Wednesday, September 29	Early Release, Teacher Workshop (12:15 dismissal)
Monday, October 11	No School, Columbus Day
Friday, October 15	Trimester 1 Progress Reports
Wednesday, October 27	Early Release, Teacher Workshop (12:15 dismissal)
Monday, November 1	Picture Retakes
Wednesday, November 10	Veteran's Day Celebration (8:15 am - 8:45 am)
Thursday, November 11	No School, Veteran's Day
November 24-26	No School, Thanksgiving Break
Monday, November 29	No School, Teacher Workshop
Tuesday, November 30	First Trimester Report Cards
Wednesday, December 15	Early Release, Teacher Workshop (12:15 dismissal)
Friday, December 17	Family Engagement (5:30 pm - 7:00 pm)
December 23-January 3	Holiday Break
Monday, January 17	No School, M. L. King, Jr. Day
Tuesday, January 18	No School, Teacher Workshop Day
Friday, January 21	Family Engagement (5:30 pm - 7:00 pm)
Friday, January 28	Trimester 2 Progress Reports
Wednesday, February 9	Early Release, Teacher Workshop (12:15 dismissal)
February 28 - March 4	Winter Break
Monday, March 7	No School, Teacher Workshop Day
Wednesday, March 17	Early Release, Teacher Workshop (12:15 dismissal)
Monday, March 21	Second Trimester Report Cards
Friday, March 25	Family Engagement (5:30 pm - 7:00 pm)
Wednesday, April 20	Early Release, Teacher Workshop (12:15 dismissal)
April 25-29	Spring Break
Friday, May 13	Trimester 3 Progress Reports
Wednesday, May 18	Early Release, Teacher Workshop (12:15 dismissal)
Friday, May 20	Family Engagement (5:30 pm - 7:00 pm)
Monday, May 30	No School, Memorial Day
Friday, June 17	Last Day (ONLY if no snow days)

Farmington School District Calendar 2021-2022 With Early Release Days

	<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>		<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>
AUGUST/ SEPTEMBER (20 days)	O* PD X 13 20 27	O* PD 7 14 21 28	25 1 8 15 22 {29}	PD(opt) 2 9 16 23 30	PD(opt) X 10 17 24	FEBRUARY (19 days)		1 8 15 22 X	2 {9} 16 23	3 10 17 24	4 11 18 25
OCTOBER (20 days)					1 8 15 22 29	MARCH (18 days)	PD 14 21 28	X 8 15 22 29	X 9 16 {23} 30	X 10 17 24 31	X 11 18 25
NOVEMBER (17 days)	1 8 15 22 PD	2 9 16 23 30	3 10 17 X	4 X 18 X	5 12 19 X	APRIL (16 days)	4 11 18 X	5 12 19 X	6 13 {20} X	7 14 21 X	1 8 15 22 X
DECEMBER (17 days)			1 8 15 22 X	2 9 16 23 X	3 10 17 X	MAY (21 days)	2 9 16 23 X	3 10 17 24 31	4 11 18 25	5 12 19 26	6 13 20 27
JANUARY (19 days)	3 10 X 24	4 11 PD 25	5 12 19 26	6 13 20 27	7 14 21 28	JUNE (13 days)			1 8 15 SD	2 9 16 SD	3 10 17# SD
93	31					87	SD	SD	SD	SD	SD

August 23-24*	No School—New Staff Orientation
August 25	No School—Staff may set up rooms
August 26-27	No School—Optional (Paid) Professional Development
August 30-31	No School—Professional Development Days
September 1	First day of school for students
September 3	No School
September 6	No School—Labor Day
October 11	No School—Columbus/Indigenous Peoples' Day
November 11	No School—Veterans' Day Observed
November 24-26	No School—Thanksgiving Vacation
November 29	No School—Professional Development Day
December 24-31	No School—Holiday Vacation
January 17	No School—Martin Luther King Day
January 18	No School—Professional Development Day
February 28-Mar 4	No School—Winter Vacation
March 7	No School—Professional Development Day
April 25-29	No School—Spring Vacation
May 30	No School—Memorial Day
June 11	Tentative Graduation
June 17	Last day of school for students if no makeup days

Please Note

X—No School for students or staff

{ } Indicates Wednesdays with two-hour early release times for students/Professional Development for teachers and staff. (6)

#—Students' last day—This date may be adjusted for any snow day make-up.

FSB approved 5/3/21

VVCS School Day Schedule

Grades K-3 - 7:45am - 2:15pm

PreK 3 - 8:00am - 10:30am

PreK 4 - 11:30am - 2:00pm

Kindergarten Lunch - 10:45am - 11:10am

Grade 1 Lunch - 11:12am - 11:37am

Grade 2 Lunch - 11:42am - 12:07pm

Grade 3 Lunch - 12:10pm - 12:35pm

Early Release - 7:45am - 12:15pm (No Afternoon PreK)

Late Start - 9:45am - 2:15pm

Please Note: All Policies are subject to change and can be found on the [Farmington School District's website](#). It is the responsibility for students and families to keep up to date on the policies.

Attendance/Truancy

Attendance, Absenteeism and Truancy ([JH](#), [JH-R](#))

Farmington High School requires that its students comply with New Hampshire statutes concerning attendance (RSA 193.1). The school views all absence from class as harmful to one's education; however, the school acknowledges compelling and necessary reasons for a student to be absent.

Parents are requested to call school between 7:30 – 8:15 a.m. to report their child's absence. The school will call parents daily to inquire about an absence unless the parent requests the school to call on all absences.

Absent notes:

All absences must be documented within 48 hours regardless of the reason. Failure to present a note will result in the student being considered absent for unapproved reasons. All missed work during an unacceptable/unapproved absence may not be made up for credit with the exception of suspension.

Acceptable Absences/Permit Required (Include but are not limited to):

- Court appearances
- Religious holidays
- Medical/dental appointments
- Bereavement
- Nurse's dismissal
- Sick with parent/guardian note
- Chronic absences (e.g. doctor visits, counseling, etc.) defined by a doctor's letter
- Long term illness (3 or more consecutive days) as defined by a doctor's note
- Family commitments with prior administrative approval

Unacceptable/Unapproved Absences (include but not limited to):

- Vacations (It is the expectation that vacations will be arranged within the parameters of the school calendar)

- Suspensions
- Absent without parent consent, truancy

Extra-Curricular Participation/Attendance:

Students absent from school will not be allowed to attend after school or evening activities. Full day attendance is expected to participate in extracurricular activities. (Extreme cases will be reviewed for consideration by the Administration; permit slip will be required for early dismissal/return prior to participation or attendance).

Pupils absent for unacceptable reasons will not be permitted to make up or receive credit for work missed during that absence. Further, students/families may not request special instruction from a teacher for instruction missed during an unacceptable absence.

Attendance is kept by ½ days. A student who is dismissed in the AM for an illness and does not return to school in the PM will have a ½ day absence. Afternoon sessions begin at 11:30 AM.

Please call the school by 7:50 AM at **603-755-4757** if your child will not be at school. (Office Hours begin at 7:30 AM.) – Even though you call in, your child must bring a note explaining the absence, to be given to the classroom teacher.

*Students who are absent for unexcused reasons for 10 half-days or more are considered by the NH Dept. of Education to be habitually truant.

Closed Campus

Valley View Community School is not an open campus. Therefore, students are not allowed to leave school grounds without permission from the Administration. Violators will be disciplined.

Tardy to School

Students who arrive after 7:45 a.m. (8:00 am for AM Pre-K and 11:30 am for PM Pre-K sessions) are considered tardy to school and must report to the main office for an Admit slip. Four (4) unapproved tardy to school slips will result in an Administrative intervention. Chronic disregard for this policy will result in further administrative intervention/discipline.

Truancy (JH, JH-R)

Truancy is defined as any unexcused absence from class or school. Any absence that has not been excused for any of the reasons listed above will be considered an unexcused absence. Ten half-days of unexcused absence during a school year constitutes habitual truancy per NH RSA 189:34, II(a).

The Principal and/or Truant Officer is hereby designated as the District employee responsible for overseeing truancy issues.

If a student continues to be habitually truant, the District's truant officer may file a petition with the Court alleging the child is in need of services (CHINS) pursuant to RSA 169-D:2, II(a).

At the time a student reaches a truant status, the Truant Officer may cause a violation to be filed in the Rochester court, charging the parent with a violation of 193:1 Duty of Parent; Compulsory Attendance by Pupil.

Simultaneous to the adult prosecution, the Truant Officer will conduct the interventions

required under the district policy, up to and including filing a CHINS petition, on behalf of the district.

In adult court, the Truant Officer may recommend the following dispositions:

1. That the parent waive time limits and the complaint is placed on file for 90 days without a finding, provided that the student attends school or...
2. That a fine be imposed up to \$1,000.
3. That a fine be imposed with an amount suspended, with the suspension being conditional on the child attending school, with no unexcused absences for one year.
4. All court activity shall be noted in the PowerSchool system with notification to the Director of Student Services and the Superintendent of Schools.

Residency ([JFAA](#), [JFABD](#))

In order to attend Valley View Community School, a student must reside with a parent or legal guardian in the Farmington School District. Proof of residency is required.

(See School Board Policy JFABD for exceptions under the McKinney-Vento Homeless Education Assistance Act).

Early Dismissal Notes/Permit Required

Dismissals from school for illness or appointments must be obtained from either the administration or the school nurse. Under no circumstances is a student to leave school without permission from administration.

A written note or phone call from a parent must occur in order for a student to be dismissed.

Students who receive an early dismissal slip will show it to the teacher they have at the time of dismissal and turn it into the office staff when they leave. **Students who are dismissed for sickness may not return for after school or extra-curricular events.**

Requests for Early Dismissal of Students

Parents should contact the office by **note or telephone** to arrange for an early dismissal. At the early dismissal time, parents need to go to the office to sign the child out. The child will be called to the office and dismissed. Do not go directly to the child's classroom. Teachers are not allowed to dismiss a child without notification from the office.

Please try to schedule medical, therapeutic, dental and other appointments outside the school day whenever possible.

Delays and Cancellations

As soon as the decision to delay or cancel school is made, the stations are notified and the automated calling system is started. This usually happens by 5:30 am. Delays are sometimes upgraded to cancellations if conditions worsen after the delay has been announced, so please continue checking the radio and TV stations throughout the morning.

The **automated calling system** will be used to call the phone numbers you provide. This system will be activated early in the morning for school delays and cancellations. For closures once the school day has begun, the system will be activated as soon as the decision to close school has been made. Please note, this system will automatically call the home phone and parent cell numbers, if given. If you need your number changed please contact us at **603-755-4757**. You can also access the School Messenger App directly to update your contact information.

Emergency School Early Release

School may be dismissed early on any day because of an emergency such as bad weather, heat failure, loss of power, or other sudden emergency situations. The radio and television stations will be contacted as soon as possible, and our automated calling system will be activated.

Safety Item: All children should know where they are to go when there is an early dismissal. This could be the home, a relative, or a neighbor. The child will be dismissed in the manner indicated (walker, car or bus) until parents provide a change of instructions in writing. Our ultimate goal is to see that each child is in a safe place until they get home or are picked up at school. This may cause some inconvenience for parents, as children on buses may be brought back to the school and need to be picked up if, as far as the driver can tell, there is no one home.

Arrival and Dismissal

Arrival

Students should NOT arrive at the building before 7:30. Children arriving at the school by car need to be brought to the front of the building following these procedures:

- When entering Thayer Dr., parents should drive around the back of the high school and follow the same path they would follow for afternoon dismissal.
- Parents will pull up to the front of the building where the Main Entrance is located.
- Parents and students should wait in their vehicle until it has completely stopped. This process will go much faster, and will be much safer, if your child exits from the passenger side of the vehicle.
- Once your child has exited the vehicle, they will enter the building through their designated entrance.
- Please wait until the vehicle in front of you has exited the drop off area before pulling out yourself.
- Please refrain from walking your child to the front door, as this will cause congestion in the drop off area.
- If your child needs assistance unbuckling and getting out of the vehicle, we are asking parents to put the vehicle in park and help your child get out.
- The school busses will drop students off on the side of the building. Please yield to busses and DO NOT go around them. The busses will ALWAYS have the right of way.

If you need to exit your vehicle to assist your child, you must **pull into a parking space**, help your child out, and walk across the parking lot to the sidewalk with your child.

A staff member will be on duty at the front of the building from 7:30 to 7:45 each morning.

Parents of Pre-K students: Car rider drop off for AM and PM Pre-K should park on the side of the horseshoe that is located in the front of the building.

Drop off is at 7:50 for AM Pre-K and 11:20 for PM Pre-K. Only drop off your student when you see an adult on duty at the drop off area. An adult on duty will be there from 7:50 AM - 8:00 AM for AM and 11:20 AM - 11:30 AM for PM drop off. If you are later than 8:00 AM for AM or 11:30 AM for PM you need to bring your child to the office to receive a tardy slip.

Bus: When buses arrive, students who wish to eat breakfast will be allowed to go directly to the cafeteria, where they will get their breakfast and go to their classrooms. Students on buses that do not wish to get breakfast will go directly to their classrooms.

Walkers: Walkers should not arrive at school before 7:30 AM.

Dismissal

To Cars: ALL cars arriving for pick up in the afternoon are to **drive behind the High School to form or join the line. The first car in line waits at the stop sign by the high school, until the dismissal line begins (approx. 2:15 PM).**

Anyone planning to park and walk in to pick up a child will need to join the dismissal line and park their vehicle in the lot next to the MPR.

Place the sheet of paper sent home with your child's name written in large, dark letters, so that it is visible in the passenger side windshield. This will assist the staff members in getting your child to the correct car in a timely manner. If you do not have this sign, and staff members do not recognize you, you may be required to park and come to the office to sign your child out. The first cars should drive forward to the end of the sidewalk. Staff members will assign numbers for students to go to, please allow the students to go to that number. **DO NOT** have students get into the vehicle until they are at that number. This will help to keep the flow of the line moving.

SAFETY ISSUES: (Car Dismissal)

- **Students are not allowed to leave the car pick-up area without an adult, especially not to walk to a car in the parking lot.**
- **Students must not cross in front of cars. They must use the passenger side doors.**
- **No parking is permitted on the road leading up to the school or on the road in front of the high school. Thayer Drive is a two-way street with one lane for each direction. There is NO passing lane to pass cars stopped in the car line. If you are intending to park, you must stay in line until you reach the parking area.**

Handicapped parking spots are available in the area at the front of the building and visitor parking is available in the lot to the right side of the building and near the flagpole.

Buses: Children being dismissed to a bus will be excused from the building through their assigned door. Students will go directly to the buses. Dismissal will be by the order in which the buses arrive.

Walkers: will be dismissed after the buses leave, to walk down the sidewalk to their destinations.

SAFETY ISSUE: We must have authorization, **in writing**, if someone other than a parent/guardian comes to dismiss a child early. We will not allow a child to leave the school premises without this permission.

Students needing to leave school in a manner different from their regular manner must have a note from home, or they will be sent home in their regular manner.

NOTE: Farmington bus policy prohibits students from riding the bus home with a friend. Only students assigned to a particular bus route may ride on the Farmington buses.

Academics

Mid-Term Progress Reports

Interim progress reports will be issued midway through the marking term, for students in grade K-3. These are designed to keep parents aware of each student's progress. This will also help encourage the child to monitor his/her own academic standing.

Progress reports will be issued close to the following days:

October 15, 2021

January 28 , 2022

May 13, 2022

Report Cards – Grades K-3

Grades for the trimester close to the following dates:

November 22, 2021

March 14, 2022

TBD

Report cards will be issued close to following dates:

First Trimester

Second Trimester

Final Trimester

November 30, 2021

March 21, 2022

Last day of school

Report cards are designed for parents and children to assess individual achievement. Report card envelopes must be signed and returned to school within three days after report cards are issued.

Grading Key

Grades K-3

E (Exceeds) - The student consistently meets or exceeds grade level expectations.

S (Secure) - The student demonstrates grade level expectations most of the time.

D (Developing) - The student is working toward grade level expectations, needing some support.

B (Beginning) - The student shows limited progress toward grade level expectations, needing substantial support.

Promotion/Retention Policy ([IKE](#))

Parents are responsible for ensuring that their child comes to school each day, on time, and ready to learn, including the completion of home assignments. Every student is responsible for coming to school and class prepared and on time, working hard, and contributing to the school environment in a positive and responsible manner.

Promotion is a grade-level advancement based on a student's achievement as measured by his/her performance in class. Advancement Assignment is when a student is not meeting the standard set for him/her but is placed in the next grade level if retention is not deemed an appropriate option. Retention is when a student did not meet the standards for promotion and will be assigned to the same grade for an additional year. A team consisting of parents, teachers, principal, counselor, and other appropriate school

personnel shall meet in February and again before the end of the school year to make a decision regarding placement. Factors weighed in considering a student for retention include the student's:

- Current level of academic achievement
- Past academic records, evaluations, and standardized test scores
- Age and levels of physical, social, and emotional maturity
- Motivation, attitudes, and behavior in school
- Review of 504/Special Education Plan
- Attendance patterns and records

Retention will only be recommended if the team believes that the student is likely to benefit from spending an additional year in that grade. We use the Light's Retention Scale to aid us in this process. If, upon the recommendation of the team, a decision is made to retain a student and the parent/guardian is not in agreement, the parent may appeal to the Superintendent of Schools who will make the final decision.

To help early identification and intervention strategies to be developed, parents must be notified by the end of September, of the name of teachers and the best way to reach them regarding any concerns a parent may have about their child's academic progress. If by the end of the 1st Trimester or any time thereafter, a student is failing to achieve grade appropriate standards, the teacher shall notify the parent in writing that there are issues regarding their child's performance and convene a meeting. The following options may be considered at this meeting:

- Examining and altering current instructional strategies or materials
- Tutoring (during and after school)
- A change in schedule
- Referral to other school support services, social services, or health related services

Strategies will be determined and a written improvement plan may be developed. This plan should articulate the responsibilities of the school, parents, and student and can take many forms. If by the end of the 2nd Quarter, the problems persist and the student remains at-risk for retention or failure, additional options may be considered and the Improvement Plan should be revised.

Only when all other interventions have been unsuccessful and the student has not made sufficient academic progress during the course of the school year, will the student be considered for retention.

Homework

The purpose of homework is to provide necessary review and extension of skills and concepts learned in school. It should stimulate interest in educational activities and opportunities outside of school and increase involvement of family members in the learning process. Homework promotes independent study, and teaches students responsibility and self-discipline.

Parents should be involved with their child's homework. Parental involvement influences the success of children in school. Please establish a consistent, specific, and quiet study time, and review assignments with your children to ensure that assignments are completed and that appropriate effort has been put forth. Your interest and concern will show your child that you care and value the importance of studying.

At the early elementary level, homework will not usually be more than one half hour in length. Sometimes students start working on assignments during class time. This allows teachers to help with practice. However, if a student decides not to put forth much effort during the school day, the student may be asked to complete school-work at home. This is not additional homework, but class work the student did not do during the assigned period. Teachers will contact parents should student effort become a problem.

Homework completion and accuracy are taken into account when determining effort grades for students.

Farmington Preschool Program

The Farmington School District offers 4 half-day sessions of Preschool for 3 year-old children and 5 half-day sessions of Preschool for 4 year-old children. Students will be allotted one of the 30 available spaces in the program, based on receipt of completed registration packets. The program provides a language-based, multi-sensory learning environment. The goal of this program is to effectively increase the child's readiness for Kindergarten. There is a \$80/month tuition fee for the 3 year-old Preschool program and \$100/month tuition fee for the 4 year-old Preschool program.

Activities are designed to meet children's needs in the areas of:

Language Development
Social/Emotional Growth

Communication Skills
Motor Perceptual Development

Cognitive Development
Self-help Skills

Kindergarten

Farmington offers a comprehensive full day kindergarten program for all children who turn 5 years of age on or before September 30. The full day session runs from 7:45-2:15 (the same times as grades 1-3).

Student Code of Conduct ([JIC](#), [JICD](#), JICD-R)

Introduction

It is a district-wide goal to establish a learning environment that fosters a quality education. It is the desire of the Farmington School District to to maximize the learning of all students, classrooms and schools must provide an environment that promotes appropriate behavior and minimizes disruptions. All students should have clear, consistent and obtainable expectations for behavior at school. Farmington School District's Student Code of Conduct(SCC) includes both standards of conduct designed to maintain a productive educational environment and a student support system designed to address individual needs and promote social, emotional and behavioral growth. This balanced approach is most effective when school staff and parents/family work collaboratively to guide and support students to function appropriately in the school environment and as citizens in the greater community.

The SCC applies to students at all times during the school day, while on school grounds which also includes any before and after school programs. The SCC also applies to students when they are traveling to and from school events, on any vehicle owned or operated by the school district, or at any time or place where student behavior might impact an educational function of the district. This includes the electronic network.

The mission of the Farmington School District is to develop and prepare every individual for lifelong learning and participation in a global society through quality education. The Farmington School District is a supportive learning environment for students, school staff, families, and the greater community.

A copy of the Policy JICD - [Student Discipline and Due Process](#) is available using this link, visiting the main office of each school building, or by accessing the SAU 61.org website.

In addition to the Student Discipline Policy which outlines process and procedures, we have summarized the section of this policy that describes prohibited conduct and levels of discipline.

Rights and Responsibilities

Students have the right to:

1. A public education unhindered because of race, religion, national origin, gender, sexual orientation, disability, parenthood, pregnancy, marital status, economic status, and other personal characteristics or any reason not related to their individual capabilities.
2. An orderly, safe school and classroom environment that will promote learning for all students.
3. Be treated fairly, courteously, and respectfully.
4. Express themselves in speech, writing, or symbolism within the boundaries of the law and policies of the school system.
5. Peaceful assembly.
6. Protection from unlawful search and seizure of their personal possession(s) or their person without reasonable suspicion.
7. Safe and orderly transportation to and from school or a school activity when such transportation is provided within the transportation guidelines of the school system.
8. Tell his/her side of the story before receiving a consequence and document, both verbally and in writing, the reason(s) for any disciplinary action.

Students have the responsibility to:

1. Read and become familiar with the Student Code of Conduct.
2. Be accountable for the decisions they make in the classroom and school-related activities.
3. Attend school daily, prepare for class, and complete classwork and homework assignments to the best of their ability.
4. Avoid actions or activities that may be unsafe and interfere with the right of any other person to a public education.
5. Know and obey school expectations and instructions given by the school principal, teachers and other staff.
6. Ensure that communications do not disrupt the educational process, present health or safety hazards, damage public property, infringe on the rights of others or violate the law or Board policy.
7. Respect school property, community property and the property of others.
8. Ensure that their conduct contributes to a safe environment while being transported to and from school.
9. Tell school staff about any dangerous behavior or bullying that occurs at school, on the way to and from school, or in the school community

Parents/Families have the right to:

1. Be actively involved in your child's education.
2. Be treated courteously, fairly and respectfully by all school staff and principal(s).

3. Receive information about the policies of the Board and procedures related to the SCC and their children's education.
4. Get regular reports, written or oral, from school staff regarding your child's academic progress and behavior.
5. Be notified promptly of behavior violations by your child and any disciplinary actions taken by principal(s) or school staff.
6. Receive information about due process procedures for disciplinary matters concerning your child.
7. Receive information from school staff about ways to improve your child's academic or behavioral progress.

Parents/Families have the responsibility to:

1. Read and become familiar with this Student Code of Conduct.
2. Make sure your child attends school regularly and on time, and when absent, let the school know why
3. Inform school officials about any concerns in a respectful and timely manner.
4. Work with principals and school staff to collaboratively address academic and behavioral problems their child may exhibit.
5. Talk with your child about the behaviors expected at school.
6. Be respectful and courteous to staff, other parents, families and students while on school premises.
7. Support your child's learning and school activities at home.
8. Give the school accurate and current contact information.

School staff has the right to:

1. Be treated courteously, fairly and respectfully by students, families and other school staff.
2. Receive timely notification of appointments, meetings, and/or conferences with parents/community members.
3. Not be interrupted by parents/community members during instructional time.
4. Work in a safe and orderly environment.
5. Professional development to support understanding of the SCC and the implementation of positive behavior supports and other interventions to maintain a positive school climate.

School staff has the responsibility to:

1. Demonstrate respect and courtesy for all persons in the community – students, parents, and all other staff.
2. Begin school/class every day on time, prepared with well-planned, effective, culturally responsive, and engaging instruction.
3. Actively supervise students at all times.
4. Set clear and high expectations for student achievement and behavior.
5. Teach what students are expected to know and do.
6. Be knowledgeable about Student Code of Conduct and policies/procedures.
7. Model and teach behavioral expectations and procedures to students and articulate them to parents.
8. Keep parents/family informed of student's academic progress and behavior status.
9. Communicate with parents in a timely manner using their preferred language.
10. Create meaningful opportunities for family participation.

11. Provide make-up work for students with absences and suspensions.

School administrators have the right to:

1. Be treated courteously, fairly and respectfully by students, parents/families and other school staff.
2. Receive timely notification of appointments, meetings, and/or conferences with parents/community members.
3. Work in a safe and orderly environment.
4. Professional development to support understanding of the SCC and implementation of positive behavior supports and interventions to maintain a positive school climate.

School administrators have the responsibility to:

1. Define, teach, model, reinforce, and support appropriate student behaviors to create positive school environments.
2. Monitor, support and sustain the effective implementation, including data analysis, and maintenance of Multi-Tiered Systems of Support.
3. Expand and support the adoption and implementation of alternatives to suspension.
4. Distribute the Student Code of Conduct to students, parents and all school personnel.
5. Ensure English Language Learners (ELL) and their parents are provided the opportunity to fully understand behavior expectations and consequences in a language that they understand.
6. Practice an awareness and sensitivity to cultural differences a student or groups of students may exhibit.
7. Implement the Student Code of Conduct in an equitable, fair and consistent manner.
8. Review discipline referrals and ensure that appropriate interventions and/or corrective strategies/consequences are developed and implemented in accordance with the Student Code of Conduct.
9. Ensure an equitable, just discipline system and prevent minor behavioral incidents from becoming major challenges.
10. Identify appropriate training and resources needed to implement Multi-Tiered Systems of Support and interventions.
11. Maintain accurate, disaggregated discipline data.

Safe School Zones

It is the intention of the Farmington Police Department and the Farmington School District to work in a joint cooperative effort to provide a safe and healthy school environment for the students, staff, and visitors. This is in compliance with the [New Hampshire RSA 193-D](#), Safe School Zones, as amended. Communication and sharing of information is the initiation of any cooperative effort.

As required by law, it is agreed that every school employee who has witnessed, or who has information from the victim of an act of theft, destruction, or violence in a safe school zone shall report such act in writing immediately to a supervisor. A supervisor receiving such a report shall immediately forward such information to the school principal who shall file it with the local law enforcement authority. Such a report shall be made by the principal to the local law enforcement authority immediately, by telephone or otherwise, and shall be followed within 48 hours by a report in writing.

Prohibited Conduct

Conduct specifically prohibited shall include, but not limited to: habitual truancy; arson; theft of property; improper use of motor vehicle; improper bus conduct; leaving school grounds without authorization;

gambling; verbal or physical abuse toward any student or faculty or staff member; distribution, consumption, possession of controlled drugs and/or alcoholic beverages and/or tobacco or tobacco products on school property or at school functions; disrupting classroom atmosphere; impeding classroom decorum; causing disturbances among other students in attendance; distracting other students so as to interfere with the educational process; disrupting the disciplinary process; any act of theft, destruction or violence on school property or on a school bus as defined in RSA 193-D; possession of a weapon on school grounds, in school buildings, or at school functions which includes knives or any other instruments of a dangerous nature; possession in school of incinerating devices including lighters, matches, cigarettes, firecrackers or smoke bombs, snaps, and caps; vandalism; bomb threats; criminal threatening; and violation of any school rule or policy.

Levels of Discipline

- (a) Short-term suspension - A suspension of less than ten school days shall be considered a short-term suspension and shall be administered by the Superintendent or the Superintendent's representative designated in writing. (Ex: Principal or Assistant Principal)
- (b) Long-term suspension (between 11-20 days) - A suspension for more than ten (10) days up to a total of 20 days, shall be considered a long-term suspension and shall be administered by the Superintendent, provided that the Superintendent is not the person who suspended the pupil for up to ten days under subparagraph (a) above
- (c) Long-term Suspension (more than 20 days) - A suspension for more than twenty (20) days shall be administered by the school board.
- (d) An expulsion by the school board for a period determined in writing by the school board under RSA 193:13, II and
- (e) An expulsion by the school board for a period of not less than 12 months under RSA 193:12, III.

Due Process Procedures ([JIA](#))

Due process procedures are outlined in depth in Policy [JIA-Student Due Process Rights](#).

A student who is subject to a short-term out of school suspension (ten school days or fewer) is entitled to the following due process:

1. The student will meet with the building principal or assistant principal to discuss the charges and the evidence against the student. The principal or assistant principal will inform the student of the possibility of a short-term suspension.
2. The student will be given an opportunity to present his or her side of the story at this meeting.
3. At least one of the student's parents/guardians will receive a written statement explaining any disciplinary action taken against the student.

Depending on the severity of the student's conduct, the building Principal or designee may also refer or recommend the student to the Superintendent or to the School Board for further disciplinary consequences.

A re-entry meeting between parents and administration is required for return to school after any suspension five days or more, and may be required for shorter suspensions at the administrator's discretion.

A student who is subject to a long term suspension is entitled to the following due process:

The School Board, or the Superintendent, as the School Board's designee, may extend a student's suspension for up to an additional ten (10) consecutive school days.

1. Upon recommendation of a long-term suspension and prior to any hearing, there shall be a written communication to the student and at least one of the student's parents or guardians, delivered in person or by mail to the student's last known address, which states the charges and an explanation of the evidence against the student.
2. A hearing that meets the requirements of Ed 317.04(f)(3)(g).
 - a. The school officials shall present evidence in support of the charges and the student (or the student's parent/guardian) shall have an opportunity to present any defense or reply.
 - b. During the hearing, the student, parent/guardian shall have the right to examine any witnesses presented by school officials.
 - c. The hearing shall be either public or private and the choice shall be that of the student or the parent/guardian. Provided, nevertheless, that if the nature of the evidence will violate the privacy of other students or if the Superintendent or School Board determines that substantial harm to the pupil could result from an ill-conceived decision to hold the hearing in public, then the Board reserves the right and obligation to insist upon a private hearing.
 - d. The student may, together with a parent/guardian, waive the right to a hearing and admit to the charges.
3. The student and parent/guardian are entitled to a written decision which includes the legal and factual basis for the conclusion that the student should be suspended.
4. The written decision shall include notice to the student that the decision may be appealed. For a long term suspension issued by Superintendent, the decision must be appealed in writing to the Farmington School Board within ten days after the issuance of the decision. The School Board will hold a hearing on the appeal but has the discretion to hear evidence or to rely upon the hearing conducted by the Superintendent.
5. For a long term suspension issued by the School Board, the decision must be appealed to the New Hampshire State Board of Education within 20 days after receipt of the decision.
6. The long-term suspension shall remain in effect while an appeal is pending unless the School Board votes in favor of a stay of the suspension.

Depending on the severity of the student's conduct, the Superintendent may also refer or recommend the student to the School Board for further disciplinary consequences.

A re-entry meeting of parents and administration with the superintendent is required for return to school after any suspension ten days or more, and may be required for shorter suspensions at the superintendent's discretion.

A student who is subject to an expulsion is entitled to the following due process:

1. Upon recommendation of an expulsion and prior to any hearing, there shall be a written notice to the student and at least one of the student's parents or guardians, delivered in person or by mail to the student's last known address, which states the date, time, and place for a hearing before the School Board. The notice shall be delivered to the student and at least one of the student's parents/guardians at least **five** calendar days prior to the hearing.
2. The School Board shall conduct the hearing in accordance with New Hampshire Administrative Rule Ed 317.04(f)(3)(g).
3. A student who is expelled is excluded from school attendance for the duration of the school year as per policy JICD. The student must petition the school board for readmission in August of the next school year prior to re-entry. District policy outlines the appeal process in accordance with state law.

Student with an Educational Disability (IHBA)

Any suspension or expulsion of a student with an educational disability as defined in Ed 1102.31 shall be in accordance with Ed 1119.11 and Policy IHBA.

All policies and procedures related to students with educational disabilities and discipline are outlined and available for review in the school main office, the office of student services or the on the school website policies page.

Progressive Discipline

The focus of the SCC is to provide a system of progressive discipline for students. Progressive discipline is a range of early and later interventions, supports, and consequences that are developmentally appropriate, include opportunities for students to learn from mistakes, and focus on improving behaviour. These may include, but are not limited to:

- Student Success and Character Development strategies and programs;
- Providing students with the opportunity to learn life skills such as conflict resolution, anger management and communication skills;
- Utilizing models based on the concepts of peer mediation and/or peer counselling;
- Documenting incidents requiring disciplinary measures, and applying the mitigating factors;
- Being sensitive to unique circumstances which may affect student behavior;
- Ensuring that contact with the parent(s)/guardian(s) of students, under the age of eighteen, is made early in the disciplinary process;
- Maintaining contact with the parent(s)/guardian(s) and involving them in a plan to improve the behavior until the behavior is acceptable.

Consideration for Consequences and Intervention

As incidents arise, it is recognized that each situation is unique. Incidents are managed in a consistent manner to ensure that fairness is integral to the process, and that this fairness is perceived by all participants. Within this process, consideration for consequences will be given for:

- student age
- frequency of incidents
- nature and severity of incidents
- student exceptionalities
- extenuating circumstances
- impact on the school climate

Levels of Consequences and Interventions

Level 1: Classroom and Building Based

With Strategies/Responses at Level 1 corrective responses are best used for inappropriate behavior that should be managed by the teacher in the classroom and usually does not warrant a discipline referral to the administrator. These behaviors are of low level intensity, can be passive in nature, and are non-threatening. Level 1 corrective responses will NOT include removal from instruction, and the classroom teacher determines consequences.

Level 2: Support Staff, Administrative and Classroom Teacher Responses

At this level corrective responses are appropriate for inappropriate behavior that should be managed by the teacher, with possible assistance from an administrator or member of the school's student services team, if needed for access to school-level support. These infractions will be addressed with corrective responses that will NOT include removal from school, but may include supervised time out.

Level 3: Intensive Personalized Responses

These responses are appropriate for inappropriate behaviors that are chronic in nature, significantly interfere with others' safety or learning, are of a threatening or harmful nature and/or are legal violations and warrant administrative involvement. Level 3 responses to behavioral incidents may include Saturday school/detention or in-school suspension on the first violation, if it is a safety related behavior.

Level 4: Responses for Serious Violations

Level 4 responses are appropriate for inappropriate behavior that seriously affects the learning environment or the safety of the student and/or others in the school or is a legal violation. Responses at this level could include out of school suspension, referral for expulsion and/or referral to law enforcement.

Safe Schools Report:

The New Hampshire Safe Schools Act and RSA 193:1D compels districts to report certain acts to local law enforcement.

Levels of Consequences and Interventions		
Level 1	-Teacher/Student Conference	-Reflective Essay or Other Reflective Activity
	-Reminders and Redirection	-Independent Study
	-Teaching of Expectations and Skills	-Role Play
	-Written Apology	-In-Class Time-Out
	-Parent/Guardian Outreach	-Teacher Detention
	-Seat Change	-Request for Attire Change
Level 2	-Any Lower-Level Interventions	-Reprimand by Administrator
	-Student/Teacher/Parent Conference	-Removal from Class to Supervised Time-Out in Another Location
	-Short-term Behavioral Progress Reports	-Loss of Privileges (i.e. exclusion from group lunch or extra activity)
	-Daily Report on Behavior, Task Completion, and Achievement	-Mini-Course/Training/Reteaching (i.e. conflict resolution, peer mediation, social emotional learning)
		-Detention
Level 3	-Any Lower-Level Interventions	-Community Service
	-Modification of IEP or 504 Plan (if applicable)	-Peer Medication

	-Referral to Support Staff (guidance counselor, social worker, Student Assistance Program Counselor, nurse)	-Referral to School-Based Mental Health Services (i.e. Community Partners)
	-Behavioral Intervention Plan	-Functional Behavior Assessment
	-Change in Schedule/Class	-Referral to Other Community Based Services
	-In-School Suspension (1 day)	- Saturday Detention
	Bus Suspension	
Level 4	-Any Lower-Level Interventions	-Out of School Suspension
	-In-School Suspension (more than 1 day)	-Referral to Law Enforcement w/ Safe Schools Report

Levels of Consequences and Intervention Matrix

Note: Consequences may be graduated in their application or at the discretion of administration. On the first instance of an inappropriate or disruptive behavior, one or more of the consequences/interventions indicated for that behavior may be used based on the student's social and developmental profile. If the same behavior is repeated during the same school year, one or more consequences/interventions from the next highest level may be used. Lower level interventions may always be used. However, higher level consequences/interventions will only be implemented by an administrator.

Inappropriate or Disruptive Behavior		LEVELS				
		1	2	3	4	Safe Schools Report
Academic Dishonesty (i.e. cheating or plagiarizing)		X	X	X		
Alcohol						
	Under the Influence, Using or Possessing				X	X
	Selling				X	X
Assault or Battery						
	Simple Assault or Simple Battery			X	X	X
	Assault with a Weapon or Battery Causing Serious Injury				X	X
Bullying			X	X	X	
Bus Disruptions						

	Minor Disruption on the Bus (i.e. eating, drinking, being too loud, standing, throwing objects on the bus)	X	X	X		
	Serious Disruption on the Bus			X		
Classroom Disruption						
	(i.e. talking out in class or talking out of turn, throwing objects, and other behavior that distracts from student learning)	X	X	X		
Defiance of Authority and/or Insubordination						
	(i.e. non-violent/ non-physical, talking back to school staff, failure to follow directions, failure to respond to school staff questions or requests, refusal to participate in classroom activities, etc.)	X	X	X	X	
Disrespectful Behavior						
	(i.e. verbal insults or put-downs, including the use of profane or offensive language; picking on, bothering, teasing, or distracting other students; making inappropriate gestures or comments; and other behavior that is rude or disrespectful.	X	X	X		
Dress Code Violation		X	X			
False Activation of Fire Alarm				X	X	X
Fighting						
	Physical Aggression (i.e. pushing and shoving)		X	X	X	X
	More Serious Fighting (may include incidents involving minor injuries			X	X	X
Gambling			X	X	X	X
Hallway Misbehavior, Running, Making Excessive Noise, Out of Assigned Area, or Loitering		X	X	X		
Harassment based on Race, Ethnicity,			X	X	X	X

Gender, Sexual Orientation, Disability, or Religion					
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Inappropriate or Disruptive Behavior		LEVELS				
		1	2	3	4	Safe Schools Report
Illegal Drugs or Controlled Substances						
	Under the Influence, Using, or Possessing				X	X
	Selling				X	X
Lying to, Giving False Information to, or Misleading School Personnel		X	X	X		
	False accusation of an act falling under RSA 193-D			X	X	X
Portable Electronic Devices Use at Unauthorized Times		X	X	X		
Property Damage						
	Intentional Damage or Defacement of Another Person's or School Property (less than \$5)		X	X		
	Intentional Damage or Defacement of Another Person's or School Property (more than \$50)			X	X	X
Sexually Based Behaviors						
	Public Displays of Affection	X	X	X		
	Sexual or Sexualized Acts		X	X	X	X
	Sexual Harassment (i.e. unwelcome sexual advances, requests for sexual favors, and other inappropriate verbal, written, or physical conduct of a sexual nature)		X	X	X	X
	Sexual Assault / Statutory Rape				X	X
Tardiness - Persistent or Excessive Tardiness to Class/School		X	X	X		
Theft						

	Less than \$50		X	X	X	
	Greater than \$50			X	X	X
Trespassing				X	X	
Tobacco Possession or Use		X	X	X		
	Tobacco Sale		X	X	X	X
Unauthorized Use of School Equipment		X	X	X		
Unexcused Absence from School or Cutting Class		X	X	X		
Weapons, Firearms, and Explosives						
	Bringing or Possessing Fireworks	X	X	X		
	Igniting Fireworks				X	X
	Bringing, Possessing, or Using Other Explosives (Non-Fireworks)				X	X
	Threat or False Report Related to explosives				X	X
	Bringing, Possessing, or Using Firearms				X	X
	Bringing or Using Other Deadly Weapons				X	X
	Possessing Other Deadly Weapons			X	X	X

Smoking or Use of Tobacco Products ([JICG](#))

In accordance with state law, students are not permitted to smoke, be in possession of or use any tobacco product in any form, including e-cigarettes, in school, on school grounds, or in any school vehicle. *Students are subject to legal action.*

Cell Phones/iPods and other Electronic devices ([JICLA](#))

Electronic devices, including cell phones, may be brought to school; however, use of these devices is restricted as outlined below. Valley View Community School is not responsible for the theft or loss of any electronic devices. Students and parents are encouraged to consider the risk involved in bringing valuable items to school.

Students must comply with the following expectations regarding the use of electronic devices. Failure to comply with these expectations **will result in the device being** confiscated by a teacher or administrator and/or loss of privileges to use electronic devices at school. For the purposes of this policy, “cell phone” will encompass all personal digital communication devices, including enhanced watches, pagers, iPads/tablets, and the like with capabilities of digital communication with other devices other than school-assigned Chromebooks or iPads.

- **Cell phones** may not be used in the classroom.

Academic Integrity

Students are expected to demonstrate academic honesty at all times. Students who violate such expectations may be subject to disciplinary actions.

Drug and Alcohol Use By Students- ([JICH](#))

The possession of, sale of, or use of alcohol, narcotic drugs, controlled drugs (prescription) and/or cannabis drugs, or the possession of drug paraphernalia on school property will result in automatic suspension from school under the provisions of RSA 193:13. School property is defined as school buildings, gymnasiums, school grounds and athletic fields as well as school buses and/or private vehicles under school direction that are used to transport to and from “away” activities and private vehicles on school grounds or at/on any school sponsored activity.

All Farmington Schools are zoned as being “Drug Free.” A Drug Free Zone is in the 1,000’ area around the school. The sale of any narcotic, controlled drug and/or cannabis will result in a fine, imprisonment or both, up to twice that authorized by law. **Student lockers, vehicles, and personal belongings are subject to search to ensure a safe, drug free school climate.**

Fighting/Physical Contact

Fighting is not an acceptable means of solving personal differences in society or in school. Students involved in physical contact with intent to cause injury on school property or school vicinity will be subject to suspension from school. Students involved in a fight may be referred to conflict mediation. Police department notification for further action may also be necessary.

Sexual Harassment (Policy [JBAA](#)), Bullying (Policy [JICK](#)) and Hazing ([JICFA](#))

It is the policy of the Farmington School District to maintain a healthy environment free from all forms of harassment. Speech or actions that are hateful, demeaning or insulting of another person(s) age, race, color, religion, national origin, disability, gender, sexual orientation or any other differences is considered unacceptable. Any unwanted physical advances or contact directed toward another person(s) including bullying or hazing or any individual who retaliates against any person who reports harassment is also considered unacceptable. All students will participate in a harassment-training workshop. *Any violation of this policy will be cause for disciplinary action. Please contact a building administrator at 603-755-2811 to report any harassing and/or bullying behavior.* Policy JICK - Pupil Safety and Violence Prevention

UNLAWFUL BULLYING AND VIOLENCE PREVENTION POLICY ([JICK](#))

The Farmington School District is committed to providing all students with a school environment that is free of unlawful harassment. Actions, writings, or comments based upon a person's race, color, religion, sex, sexual orientation, marital status, national origin, citizenship, pregnancy, veteran's status, age, mental or physical disability, or any other personal characteristic protected under the law will not be tolerated.

Harassment (both open and hidden) is a form of misconduct that is unkind and demeaning to others and is strictly prohibited by state and federal law.

Sexual Harassment ([JBAA](#))

Sexual harassment is defined as unwelcome sexual or gender-based conduct that creates a hostile, intimidating or offensive school environment. Sexual harassment includes verbal, physical or visual conduct of a sexual nature when:

1. The conduct or communication has the purpose or effect of demanding sexual favors in exchange for benefits;
2. Submission to or rejection of the conduct or communication is used as the basis for educational decisions affecting a student;
3. The conduct or communication is so severe, persistent or pervasive that it has the purpose or effect of unreasonably interfering with a student's educational performance or opportunities; or creates an intimidating, offensive or hostile educational environment.

Sexual harassment can take many forms. Examples of sexual harassment may include, but not be limited to: physical touching; graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexuality in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

If District officials conduct the investigation, the investigation should consider the surrounding circumstances, the nature of the sexual advances, the relationship between the parties and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes sexual harassment requires a determination based on all the facts and surrounding circumstances.

Other Forms of Unlawful Bullying ([JICK](#))

Harassment and bullying (both overt and subtle) is a form of misconduct that is demeaning to another person, undermines the integrity of the employment relationship, and is strictly prohibited by state law, under RSA 354-A, and federal law, under Title VI and VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act, the Americans with Disabilities Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities in Education Act of 1990. While it is not always easy to identify precisely what conduct is unlawful harassment, prohibited conduct certainly includes slurs, derogatory comments, unwelcome jokes, teasing, and other similar verbal, written, or physical conduct, whether in person or electronically/digitally transmitted. Any student with questions or concerns about any type of harassment in school is encouraged to bring these issues to the attention of the appropriate School District officials. The School District encourages but does not require that reports and complaints be submitted in writing. Bullying and harassment report forms are available from the Building Principals, Superintendent's office, the School Nurse, the School Guidance Counselors, or the School District's designated Title IX Coordinator. In accordance with the law, the Farmington School District must take action if it learns of allegations of unlawful harassment, even if a student does not wish to file a formal complaint.

Hazing ([JICFA](#))

It is the policy of the District that no student or employee of the District shall participate in or be a member of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned by the Board of Education shall engage or participate in hazing. This District does not permit or condone student hazing.

For the purposes of this policy, hazing is defined as any act directed toward a student, or any coercion or intimidation of a student to act or to participate in or submit to any act, when: (1) Such act is likely or would be perceived by a reasonable person as likely to cause physical or psychological injury to any person; and (2) Such act is a condition of initiation into, admission into, continued membership in or association with any organization. Hazing includes but is not limited to an activity which recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the Board of Education.

"Endanger the physical health" shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug or controlled dangerous substance; or any forced physical activity which could adversely affect the physical health or safety of the individual.

"Endanger the mental health" shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the Board of Education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

This policy is not intended to deprive School District authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees. The Superintendent shall take reasonable measures within the scope of the District's authority to prevent student hazing. All hazing reported to the District or which any District staff member has knowledge of shall be promptly reported to law enforcement, as required by RSA 631:7, Student Hazing.

Prohibiting Weapons on School Property – (Policy [JICI](#))

Also see: Safe Schools Policy Farmington School District

Weapons are not permitted on school property at any time. Visitors, faculty, staff and students are strictly prohibited from bringing any weapons, whether visible or concealed, into any school building, onto school property, a school bus, or to any school sponsored event. The only persons who are exempt from this are law enforcement personnel.

For the purpose of this policy, the term "weapon" shall be defined as either of the following.

1. A firearm as defined in Section 921 of Title XVIII of the United States Code or
2. Any device, object, or artifact that has been determined by the Superintendent of Schools to be dangerous to any student or faculty member and also determined by him/her to have no other legitimate purpose in school on the day in question. The Superintendent shall previously approve any device, object or artifact that may fit the definition of a weapon brought to school or for a specific purpose in writing.
3. School Safety: Any student found making comments, utterances or directing threatening behavior that may jeopardize the safety of others may be suspended from school and activities for up to a ten-day period during which time a full investigation of the case will be conducted.

A violation of this policy by any person, with respect to any weapon, will result in immediate report to the principal who shall in turn notify the police. A student violation of this policy will result in immediate confiscation of any weapon, suspension from school for up to twenty days pending a School Board hearing and notice to the student's parent or guardian. Further, students who knowingly possess a firearm in the school or on school property, including school buses, without written authorization from the Superintendent or Superintendent's designee shall be expelled from school in accordance with RSA 193:1 (12 months). Any expulsion shall be subject to review, prior to the start of each school year, and any parent or guardian has the right to appeal any such expulsion to the State Board of Education. The Superintendent has the discretion to modify the expulsion requirements on a case-by-case basis. *Students who knowingly fail to report knowledge of any person in violation of policy JICI may be suspended from school for a period of up to ten days.*

Student Searches ([JIH](#))

The superintendent, principal, security personnel of the school or other authorized personnel may detain and search any student or students on the premises of the public school, or while attending, or while in transit to, any event or function sponsored or authorized by the school under the following conditions listed the JIH School Board Policy.

Stealing ([JICD](#))

Any student found responsible for stealing will be disciplined and the police department notified. Students are reminded not to leave valuables unattended. **(Please note that bringing cell phone, iPods and all other electronic devices are at your own risk. School administration will not investigate reports of stolen electronic devices)**

Fire Alarms and Equipment

Fire alarm equipment is provided throughout the school building for the safety of all persons. State law requires a number of fire drills throughout the year, allowing for the practice of safe evacuation procedures. Fire alarm boxes and equipment are set so they cannot be accidentally set off or discharged. Any student who intentionally trips a fire alarm box or equipment will be subject to school disciplinary measures, be reported to the police, and be held responsible for any financial costs involved.

Playground

The Valley View Community School has a wonderful playground to meet the physical, social, and creative needs of the students. The playground is closed to the community during the school day (7:30-2:45). **The playground may only be used at other times with direct adult supervision.** Please adhere to the posted playground rules, and note that equipment is designed for children ages 3-12.

Students are encouraged to play cooperatively and not exclude others from joining in. Students who use the playground during recess are expected to play only in designated areas. Respect for others, and the school rules, is required at all times. Hard balls, bats, and any other items that could cause injury to another child may not be used on the playground. Dangerous "horseplay", swinging sticks, throwing rocks or snowballs, and unfair play are unacceptable playground behaviors. Climbing on equipment in a way it was not intended to be used is unacceptable, i.e. climbing on top of the tunnels, going up the slides the wrong way, etc.

Students who abuse the playground or infringe upon the activities of other students may be asked to take a "time out" away from the play area. Persistent negative behaviors may result in further disciplinary action.

Appropriate Language

Everyone is expected to use appropriate language in and around school. No swearing, obscene gestures, vulgarity, or disrespect toward others in manner or speech will be tolerated. This applies equally to all students and adults on school property or when attending any school sponsored event.

Meal Services

Cafeteria ([EFAA](#))

Lunch is offered at staggered times depending on grade level, beginning at 10:45 AM. Lunch menus are developed on a monthly basis and are available through a link on the VVCS web-site. **The cost for school lunch is \$3.00 for the 2021-22 school year.** Should prices change, you will be notified.

To prepay for meals, please send the proper amount of money in an envelope each Monday, or the first day of the week, to cover the cost for the selected lunches for that week or time period. Please be sure to include your child's name, the child's teacher and/or room number. Pre-payment may also be made directly to your child's account through the food service web-site: www.mymealtime.com.

The cost for school breakfast is \$1.50 for the 2021-22 school year.

Fresh Fruits and Veggies Program

Valley View Community School has received a grant to provide fresh fruits and vegetables as snacks for all students, four days each week. At this time the days of the week have not been determined. Through this program students will have opportunities to eat fresh fruits and vegetables for a snack, and may be exposed to new fruits and vegetables they have never tried before

Safety Emergencies/Procedures

Fire Drills and Emergencies

Fire drills and emergency procedure drills are required by law. Those that involve evacuation are held periodically so orderly evacuation of the building may be accomplished without panic. Everyone will move in an orderly and silent manner to points directed by their teachers where attendance is taken. Students must be familiar with the exits from the different areas of the building. Classes must stand at least 50 feet from the building. Students may not re-enter the building or be dismissed until authorized by administration.

If a student is in the hallway or in the restroom when the alarm rings or emergency procedure announcement is given and he/she is unable to return to his/her respective classroom, he/she is directed to go to the nearest classroom/room and follow the direction of that teacher.

If any student is involved in pulling the alarm or calling in an unwarranted emergency, law enforcement will be notified. At all times, students are under the supervision and direction of their classroom teachers.

Regular Safety Procedures

To help us keep your children safe, we lock all outside doors during the school day. The main entrance is equipped with a bell system to gain admittance to the building during the school day.

All parents and other visitors must enter and leave Valley View Community School by the office entrance, sign in and out at the office and obtain a visitor's pass. (Please see Visitor section for more details.)

Teachers will not admit anyone (including parents) to classrooms without a visitor's pass.

Security Cameras

To help us keep your children safe, Valley View has security cameras that cover the perimeter of the school as well as cameras throughout the first and second floor hallways and the MPR.

Health Services ([JLC](#))

Permission Slips for Medicine and Immunization Requirements ([JLCD-R](#))

Any student who takes medicine internally during the school day must confer with the school nurse, keep the medicine in the nurse's office, present a copy of the prescription (if it's a prescribed medication) and have a permission slip on file. All medications must be turned into the office by a parent/guardian. This includes over the counter medications (OTC). All medications administered at school must have written consent by parent/guardian in order to administer medication. (Refer to board policy JLCD). Unauthorized use of OTC medications and/or prescription drugs violates policy JICH. Failure to follow this policy will result in suspension from school.

All students must be in compliance with New Hampshire immunization law (RSA 141-c: 20). Students who fail to provide proof of immunizations shall be excluded from school until such time an appointment date is received or proof of immunization is recorded with the school nurse.

Student Information Forms

Parents fill out information forms for each student. Please fill this out completely. This information allows the school office or school nurse to contact you and emergency health care organizations. If you are not available, we will contact the relatives or neighbors you have selected to care for your child in the event of sickness or accident at school or on buses.

Allergy Awareness

Please be aware that some students and staff may need specific accommodations due to an assortment of different allergies. Latex, nuts, insects, perfumes/sprays and food are among the most common. These accommodations, such as prohibiting latex balloons at any SAU 61 school function, peanut free tables in the cafeteria, or students carrying Epi-Pens and inhalers are important factors in keeping these individuals safe during the school day and at school related functions. More specific notices and alerts will be sent to classrooms on a need to know basis. Your understanding and cooperation is important and appreciated. Intentional misuse of known allergens may lead to disciplinary action..

Student Services

School Counselor Services

In alignment with the American School Counselors Association (ASCA) National Model, Farmington's school counseling program is designed to promote the academic, career, and personal/social development of all students through a variety of data driven, systematic and coordinated activities and services. Students will be assigned to a school counselor their freshman year and will work with that counselor over the course of their high school career in establishing goals and developing future plans.

504 Grievance Procedures

The Farmington School District, in compliance with 34 CFR 104.8 (B) and 28 CFR 35.106, has policies in place regarding non-discrimination under Title VI (Civil Rights), age discrimination, Title IX, Section 504, and IDEA. Please review School Board Policy [KED](#) regarding these issues. Copies of these policies can be found in school libraries, at the SAU office, or from any administrator or school board member.

Valley View Community School 504 Coordinator

Alison Williams awilliams@sau61.org

79 Thayer Drive
Farmington, NH 03835
(603) 755-2811

Special Education and Section 504 Child Find Notice

Farmington School District SAU 61 has a duty to locate, evaluate and identify any child residing in the District who qualifies for special education services or any child attending the public schools who may require Section 504 accommodations or services.

Children eligible for special education include those children with disabilities who have autism, deaf-blindness, emotional disturbance, hearing impairment, multiple disabilities, orthopedic impairment, other health impairment, specific learning disability, speech or language impairment, traumatic brain injury, acquired brain injury, visual impairment, or developmental delay and who, because of such an impairment, need special education services.

Children eligible for Section 504 accommodations or services are individuals who have a physical or mental impairment which substantially limits a major life activity. A physical or mental impairment means any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the 13 body systems or any mental or psychological disorder.

If you are concerned that your child may qualify for services or accommodations under special education services or a 504 plan, please contact your child's school.

The Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's educational records. These rights are:

(1) The right to inspect and review the student's educational records within 45 days of the day the school receives a request for access.

Parents or eligible students should submit to the school principal (or designee) a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school principal or designee, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes a disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted as its agent to provide a service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discusses education records without consent to officials or another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the *School District* to comply with the requirements of FERPA.

How to Report Incidents of Unsafe Behavior

It is the responsibility of all students to report incidents of concern regarding school safety but not limited to:

- Bullying, hazing, harassment
- Threatening comments or behavior, unwelcome comments or contact, cyber-bullying
- Possession or use of any illegal substances
- Weapons, firearms
- Any device, object or artifact that fits the definition of a weapon

Students who knowingly fail to report knowledge of any person in violation of school safety will be held accountable and may be suspended from school for a period of up to 10 days pending investigation and school board hearing.

Homeless Students: School Liaison

To contact the school homeless liaison, please call the Valley View Community School guidance department: 603-755-4757 X1150. If you need further assistance, contact the National Center for Homeless Education at the toll-free Helpline number: 1-800-308-2145 or www.serve.org/nche.

Farmington will provide transportation for these students ([JFABD](#)) and families have other rights under the law.

Target Team

Students who are referred to Administration for repeated instances of inappropriate behavior (5 times or more) are referred to the Targeted Team. This team takes an in-depth look at the misbehaviors and circumstances in which they occurred. The team works with the classroom teacher to determine ways to help the student be more successful in class. This support may include minor changes in classroom routine, through a behavior plan for the child, targeting the specific appropriate behaviors the child needs to exhibit.

Title I

Title I is a federally funded program that was started in the early 1970's to help students "at-risk". Our school is a School Wide Title I School. This means that all students are eligible for assistance from the Title 1 staff, in the areas of reading and math. Students do not have to be specially identified in any way to receive this additional help.

The goal of Title I is to help students improve their skills so they may be successful in their regular classroom program. Parent involvement is the key to a child's success in school. Newsletters, parent workshops, and the Home and School Compact are ways Title I keeps parents informed about the program and how to support their children's education at home.

Parent's Right to Know

Valley View Community School and Henry Wilson Memorial School both receive Title I funds to help students reach established academic standards. Teachers within each school are qualified to teach in their assigned grade levels and subject areas. Under the Federal law, Every Child Succeeds Act of 2015, we are required to notify parents of their rights. Parents may request information about the qualifications of the student's classroom teachers. In particular, a parent may seek the following information:

- Whether the teacher meets the State qualifications for the grade level and subject area of instruction;
- Whether the teacher is teaching outside the certification;
- The degree held by the teacher and any other graduate certification or degrees and the field of the certification or degree; and
- Whether the child is provided services by paraprofessionals and if so their qualification.

If you would like to request any of the above information, please contact the principal of your child's school or the Title I Program Coordinator. A written request may be sent to 35 School St., Farmington NH 03835. All responses will be made in a timely manner.

Transportation

Student Transportation

The use of skateboards, in-line skates, roller skates and bicycles are not permitted in the building, parking lot or on the sidewalks. Bicycles will be parked in front of the building by the main entrance.

Bus/Transportation (EEA, [ECAAF](#), [EEAA](#), EEAR, EEAEC)

The use of school district provided transportation is a privilege extended to high school students. It is expected that all students using bus transportation conduct themselves in an appropriate manner. Guests of students may not use school transportation.

Students can be denied permission to ride for unsatisfactory conduct. Generally, first time offenders will be verbally warned. Second time offenders will receive a written warning requiring parent notification and third time offenders will be suspended for up to five days. The superintendent with a 30-day probationary period may reinstate riding privileges. Any violation during this period will result in suspension of riding privileges

until the student and parent attend a school board hearing to determine disciplinary action. Further incidents could result in the student being denied bus transportation for the remainder of the school year.

Flagrant violations, such as fighting, smoking, swearing, destroying or damaging parts of the bus or failure to follow the directions of the driver will result in immediate suspension without prior warning for up to five days. The procedure as identified above will be in effect. Bus rules are posted and regulations reviewed by the driver with the students annually.

All buses have installed video cameras (with audio) that are used on a rotational basis to ensure the safety of students using school transportation, in accordance with the provisions of RSA 570-A:2. Video may be used by the administration to determine disciplinary action.

The bus drivers and administrators must follow the policies of the Farmington School District when dealing with bus issues. **BUS DRIVERS ARE NOT ALLOWED TO DROP VALLEY VIEW STUDENTS OFF AT THEIR STOP WITHOUT AN ADULT WAITING FOR THEM.** Please fill out the portion of the Transportation Form that allows for this if you want your child dropped off unsupervised.

Visitors/Guest Procedures

Visitors

We welcome visitors and parents to VVCS. However, the school's doors will remain locked during the time school is in session. In order to gain access to the building please ring the doorbell. It is important that you stand directly in front of the doorbell so school personnel can identify you on the school's security camera. To further insure the safety and security of all our students, all visitors must report to the office, present ID upon request, sign in and receive a visitor's badge. Student visitors from other schools are not allowed. The principal may make an exception to this for programs of an educational nature.

If a parent wishes to meet with a teacher, an appointment should be set up to ensure availability. A teacher should have a 24-hour notice for any appointment.

Any visitor not wearing identification will be asked to return to the office area to follow approved visitor guidelines. Any visitor refusing to follow protocol will be asked to leave the building. Upon termination of the visit, the guest will sign out the time of exit.

We encourage parents to make appointments in advance to visit with their child's teacher or volunteer in the classroom (see requirements below).

Please Note: Parents/visitors are not given passes to go to classrooms, unless there is a pre-arranged meeting scheduled, or the teacher has notified the office staff that parents will be joining the class for a special activity.

Volunteers

Valley View Community School has an active volunteer program. The role of the volunteer is extensive and not limited to those who are able to come into school. We welcome those who would like to share their various talents and skills with us. Some of the areas in which we would welcome volunteers include: Parent-Teacher Association, lunchroom monitors, library aides, tutoring assistance, fundraisers, field trips, school functions and activities, and so forth.

Please contact the school if you would like to become a volunteer. There is a process for finger-printing and background checks, which must be completed before volunteering may begin within the school or on trips as a chaperone.

General Information

Announcements

Teacher announcements will be made on Class Dojo, Google Classroom, by email, or other classroom platform. Other announcements will be made over the intercom as needed.

Class and Club Meetings

Class and club meetings will be called by the faculty advisor and approved by the principal.

Communication/Conflict Resolution: Parent/Teacher

It is a shared responsibility of the student/parent and teacher to initiate contact regarding classroom conflicts, problems within the course or any other related issues. Only after these initiatives have been exhausted, administration will intervene.

Emergency/Contact Information Sheet

The Emergency contact sheet must be filled in and signed by parents/guardians and returned no later than the fifth day of classes. It is the parent/guardian's responsibility to keep contact information current.

Patriotic Observation ([IMDA](#))

All grades in the Farmington School System will conduct patriotic exercises each day prior to the beginning of school. A student may be excused from patriotic exercises as long as he/she does not infringe on the rights of those who participate.

Physical Education and Dismissal from Participation

Any student who is excused from participating in physical education must present a written note from a doctor to the administration stating the reason. Administration will communicate the issue to the teacher. Alternative assignments may be given or student will withdraw from the course. Appropriate athletic attire and footwear must be worn to participate in all gymnasium activities.

Posters and News Release

All posters, news releases or other methods of communication need administrative approval before display or distribution.

Transfer of Records

The transfer of school records including report cards and transcripts will not be released until the student has met the following obligations: (1) That all school property is returned (texts, uniforms, library books . . . (2) that all school related debts are paid (lunch . . .) and (3) that there is proper completion of required transfer documents.

Art Show

For the past 14 years the art teachers at each of the district schools have produced a wonderful display of student artwork. The VVCS Art Show is typically open to the public for an evening during the school year. Please watch for scheduling information for this event.

Concerts

All students in grades K-3 are given an opportunity to perform musical selections with their classes. These concerts have been very well attended. Please watch for scheduling information for these events.

Farmington School District Acceptable Use Policy ([JICL-R](#))

The school's information technology resources, including email and internet access, are provided for educational purposes. Adherence to the following policy, and future revisions, is necessary for continued access to the school's technological resources:

Students Will:

- I. Respect and protect the privacy of others
 - A. Use only assigned accounts.
 - B. Not view, use, copy, or share passwords, data, or networks to which they are not authorized.
 - C. Not distribute private information about others or themselves.
 - D. Not use personal equipment or resources unless authorized by the network administrator.
- II. Respect and protect the integrity, availability, and security of all electronic resources
 - A. Report security risks and/or violations to a school or network administrator.
 - B. Not destroy, alter or damage data, networks, hardware, or any other resources that do not belong to them, without written permission from a network administrator (i.e. changing settings, modifying hardware, etc.).
 - C. Conserve, protect, and share these resources with other students, staff, and Internet users.
 - D. Not use technology or Internet resources to engage in hacking or attempts to otherwise compromise any computer or network system's security.
 - E. Not circumvent network security in any way unless given written permission by the network administrator.
- III. Respect and protect the intellectual property of others by:
 - A. Not infringe copyrights (no making illegal copies of music, games, software or movies).
 - B. Not plagiarize; full documentation of resources is required under all circumstances.
- IV. Respect and practice the principles of community
 - A. Not access any material deemed inappropriate by school administrators or staff.
 - B. Communicate only in ways that are kind and respectful.
 - C. Report threatening or discomforting material to an administrator.
 - D. Not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
 - E. Not intentionally access, transmit, copy, or create material that is a health or safety risk to students and / or staff.
 - F. Not use resources to further other acts that are criminal or violate school policy and code of conduct.
 - G. Not send spam, chain letter, viruses, or other mass unsolicited mailings.
 - H. Not buy, sell, advertise, or otherwise conduct business, unless approved by the Superintendent and/or school board.
 - I. Adhere to all school / district policies and rules while using district technology resources.
 - J. Not engage in online chat or social networking sites (i.e. Facebook, SnapChat, etc.).

Consequences for Violation:

The use of technology in the school district is solely for educational purposes, as deemed appropriate by school administration. Students will adhere to the above policies and observe any administrative rules and regulations regarding them. Any violations of this policy may result in loss of network privileges and any disciplinary action in accordance with the master agreement and NH law.

Education, Supervision and Monitoring

It shall be the responsibility of the school administrators or designated representatives to educate, supervise and monitor appropriate usage of the online computer network and access to the internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the technology department or designated representatives.

School administrators or designated representatives will provide age-appropriate training for students who use any school district internet capable devices. The training provided will be designed to promote the Farmington School District's commitment to:

- a. The standards and acceptable use of internet services as set forth in the district's Acceptable Use Policy;
- b. Student safety with regard to:
 - i. Safety on the internet;
 - ii. Appropriate behavior while on online, on social networking web sites, and in chat rooms; and
 - iii. cyber bullying awareness and response.
- c. Compliance with the E-rate requirements of the Children's Internet Protection Act ("CIPA").

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the district's acceptable use policy.

Administrators reserve the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions, and will furnish evidence of crime to law enforcement.

Farmington School Board Policy Manual

Complete copies of any Farmington School Board policies may be obtained on the [Farmington School District's website](#) or by contacting the Superintendent of Schools, 35 School Street, Farmington, New Hampshire (603-755-2627). The Farmington School Board has the right to amend the student handbook as necessary.

Notice of Nondiscrimination

It is the policy of Farmington High School not to discriminate in its education programs, activities or employment practices on the basis of race, creed, color, national origin, sex, marital status, age, sexual orientation, or disability under the provisions of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1967, Title IX of the Educational Amendments of 1972, Sections 504 of the Rehabilitation Act of 1973, and the Education for all Handicapped Children Act of 1975. Any person having inquiries concerning Farmington High School's compliance with the regulations implementing these laws may contact the Principal at Farmington High School 603-755-2811. Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, or the Director, U.S. Department of Education, Office for Civil Rights, Region I Boston, Massachusetts.

Non-Discrimination Officer

Ruth Ellen Vaughn rvaughn@sau61.org
35 School Street, SAU61
Farmington, NH 03835
(603) 755-2627

Title IX Coordinator

Blake McGurty bmcgurty@sau61.org
79 Thayer Drive, SAU61
Farmington, NH 03835
(603) 755-2627

OUTSIDE AGENCIES:

Office for Civil Rights, U.S. Department of Education; 5 Post Office Square, 8th Floor, Boston, MA 02109-3921; Telephone - 617-289-0111; Email - OCR.Boston@ed.gov

Office of Civil Rights, U.S. Dept of Agriculture; 1400 Independence Avenue, SW, Washington, D.C., 20250-9410; Telephone - 866-632-9992; Email – program.intake@usda.gov

N.H. Commission for Human Rights, 2 Industrial Park Drive, Concord 0330, Telephone - 603-271-2767; Email – humanrights@nh.gov

N.H. Department of Justice, Civil Rights Unit; 33 Capitol Street, Concord, NH 03301; Telephone – 603-271-1181

N.H. Department of Education, Commissioner of Education; 101 Pleasant Street, Concord, NH 03301, Telephone – 603-271-3494; Email - info@doe.nh.gov

Directory Information

The Farmington School District has the right to release directory information. Directory information includes student's name, address, telephone number, date and place of birth, class (year of graduation), weight and height for athletic teams, and parent/guardian's name. *If any parent **does not want** to allow the school to release any of this information, they should contact the principal's office. Parents/guardians have until October 11, or 30 calendar days after enrollment in the district to notify the building principal, in writing, of specific information that should not be released without prior consent of the parent/guardians except as*

provided by law. If **no objection is received**, the information will be classified as directory information until the beginning of the next school year.

Asbestos Free Building

Valley View Community School is considered an asbestos free building.

Home and School Compact

The mission of Valley View Community School is to recognize the uniqueness of every student and to ensure a learning environment that meets his/her individual academic, emotional and social needs. In this way every student will be equipped to fulfill his/her potential in life. To achieve this goal, home and school must unite. The Home and School Compact represents an effort to achieve a successful learning experience and to act as a reminder of the responsibility we all share in this partnership.

As a student, I will:

- use my time wisely.
- be organized, complete assignments to the best of my ability and hand work in on time.
- respect school staff, peers, self, and all school property.
- act appropriately and responsibly so my behavior does not interfere with learning and/or safety of others.

As a parent, I will:

- expect my child to do his/her best and value all educational experiences.
- expect my child to respect adults, peers, and the property of others.
- schedule a time and place for the completion of assignments.
- model a positive attitude which supports the school.
- provide adequate rest, food, and medical attention.
- ensure that my child's attendance in school is a priority.

As a teacher I will:

- be a positive role model.
- set appropriate expectations for each student.
- provide a challenging academic program within a positive learning environment.
- inform parents of their child's progress.
- recognize that students are individuals and learn at different rates and in different ways.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Teacher Signature: _____ Date: _____

***Please sign and return to your child's classroom teacher by Friday September 10, 2021.**

I acknowledge I have read and discussed the 2021-2022 family handbook. I understand that this agreement provides permission to use the internet and technology equipment.

Student Name _____

Parent Signature _____ **Date** _____